

Appendix 2: Example induction

Introduction to practice and practice team.	Familiarise self with practice policies.	Observe other GP/registered clinician clinics.	Observe other GP/registered clinician clinics.	20% off the job study (including university days or self-directed study).
Complete any outstanding HR paperwork.	Observe reception staff.	(If in NENC – attend NHSE education session)		
IT access /smartcard set up.				
Monday PM	Tuesday PM	Wednesday PM	Thursday PM	Friday PM
Tutorial with ES identifying initially learning needs and discussing supervision.	Introduction to using the computer system including how to add entries, medication, and produce referrals.	Observe ES clinic.	Observe ES/GP/registered clinician clinic.	20% off the job study.
Observe ES clinic.				

Resources

Week 2				
Monday AM	Tuesday AM	Wednesday AM	Thursday AM	Friday AM
Observe ES/GP/registered clinician clinic.	Shadow duty doctor (DD).	Joint clinic with ES – observing ES and observation of tAP.	Observed clinic (ES observes tAP conducting clinic),	20% off the job study.
Shadow home visits.	Shadow home visits.	Shadow home visits.	Shadow home visits.	
Monday PM	Tuesday PM	Wednesday PM	Thursday PM	Friday PM
Tutorial with ES.	Shadow DD.	Observe ES clinic.	Observed clinic.	20% off the job study.
Observe ES clinic.				

