**ePortfolio (supported) Route**

**General Data Protection Regulation (GDPR) Statement**

**The following statement should be reviewed and signed by the applicant. The document can be uploaded to the ‘other evidence’ section of the ePortfolio on the Portal.**

For further details relating to GDPR requirements for the ePortfolio (supported) Route, please refer to the ‘[Applicant’s Guidance’](https://advanced-practice.hee.nhs.uk/our-work/eportfolio-route/eportfolio-applicants-notice-board/) document. A summary of this information is presented below for reference:

* Your ePortfolio must not contain any confidential information as defined by the Caldicott Principles/ General Data Protection Regulation (GDPR). For example, if you provide evidence that includes an email address that are not publicly available, you must ask the owner or permission to include it in the portfolio.
* Any ePortfolios containing patient identifiers or other confidential information will be prevented from going through the ePortfolio (supported) Route until the information has been removed and may also result in informing your employer and statutory regulator
* To include evidence of patient/carer feedback it should be transcribed and confirmed to ensure confidentiality remains. You can use quotes from any feedback received but it must not be attributable to the person who provided it. You can name the organisation in which the feedback was given.
* If you submit evidence, which includes details relating to another professional, such as their name, role, signature, email address etc., you should provide a statement confirming that the individual has given their permission for their details to be included in your portfolio that will be shared with the education provider and others involved in the ePortfolio (supported) Route (statement detailed below).
* By signing and uploading this form to the Portal you confirm that you have complied with GDPR/ Caldicott Principles.

|  |
| --- |
| **GDPR statement:** |
| 1. I confirm I have complied with the Caldicott Principles/ GDPR.
2. I confirm all patient identifiers and other confidential information have been removed.
3. I confirm all professionals whose names and details occur within my ePortfolio have given their consent for this information to be present.
 |
| Name of applicant  |        |
| Signature of applicant  |        |
| Date  |        |