NHS
Health Education England

The Centre for
Advancing Practice

ePortfolio (supported) Route

Application Information

(Including all questions that make
up the application process)

Application Process

1. Practitioners will be required to submit their application via the link on the Centre for Advancing Practice website
2. Practitioners who meet the minimum eligibility criteria will be invited to start preparing their portfolio on the Centre Portal in readiness for their Learning Needs Analysis
3. Those unsuccessful at this point are advised to talk to their line managers or regional faculty leads
4. Practitioners will be notified when they are matched to an Education Provider (EP) and who their ePortfolio Assessor will be
5. The ePortfolio Assessor will arrange a Learning Needs Analysis interview
6. Following the Learning Needs Analysis, individuals will be informed of the outcome of their application

Applications for the ePortfolio Route will be prioritised according to the Centre's nationally agreed allocations and the limitations set.

Eligibility Criteria

Individuals will need to ensure they meet the minimum eligibility criteria, details of which can be found on the Centre Website [https://advanced-practice.hee.nhs.uk/].

Application Form Contents

1. Information Governance (Data Protection)
2. Personal Details
3. Eligibility criteria for the ePortfolio Route
4. Knowledge, Skills and Competences

Knowledge, Skills and Competences Learning Needs Analysis

This section of the application form is critical to the application process.

It is strongly advised that you consider these questions carefully and prepare your answers in advance.

Once started, the application form will need to be completed.

Appendix One Application Questions for the ePortfolio Route

This application form is for those who are applying for the Centre of Advancing Practice ePortfolio Route for recognising educational and training equivalence, benchmarked against Health Education England's Multi-professional Framework for Advanced Clinical Practice (HEE 2017) [https://advanced-practice.hee.nhs.uk/multi-professional-framework-for-advanced-clinical-practice-in-england/].

Information Governance

The information provided in this form will form the basis for application decisions, please ensure that all information supplied is accurate.

For successful applicants, information will be shared with the allocated Education Provider.

The information provided will be processed in accordance with HEE Privacy Policy Copy of which can be found here: https://www.hee.nhs.uk/about/privacy-notice

Please be aware that anonymised data will be used to help inform workforce planning and training.

Those completing this form will be contacted about opportunities with the ePortfolio Route.

1.Please confirm that you are happy to be contacted about the ePortfolio Route

○ I confirm

○ I do not confirm

2.Please confirm that you are happy for your contact details to be shared with an Education Provider should you be successful in your application.

○ I confirm

○ I do not confirm

3.Would you like to sign up for the Centre for Advancing Practice Newsletter?

By signing up to the Advanced Practice newsletter you agree to receive marketing and update emails from Health Education England regarding our Centre for Advancing Practice. You can unsubscribe at any time by clicking the link in the email you receive.

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⚪ Yes

⚪ No

Personal details

4.First Name

5.Surname

6.Profession

⚪ Diagnostic Radiographer

⚪ Dietitian

⚪ Midwife

⚪ Nurse

⚪ Occupational Therapist

⚪ Paramedic

⚪ Pharmacist

⚪ Physiotherapist

⚪ Podiatrist

⚪ Radiographer

⚪ Speech And Language Therapist

⚪ Therapeutic Radiographer

⚪ Other

7.Please list your speciality

8.Professional Registration Number

9.E-mail

10.Address Town (Based on your place of work)

11.Health Education England Region

If you are unsure, please view the Regional Map -
www.hee.nhs.uk/sites/default/files/documents/HEE%20regions%20copy.pdf

○ East of England

○ London

○ Midlands

○ North East and Yorkshire

○ North West

○ South East

○ South West

○ Outside England

Eligibility for the ePortfolio Route

12.I can confirm that I have read the Guidance documentation and meet the Eligibility Criteria

○ Yes

○ No

13.Initial professional registration date

14.Name of regulator

e.g. AHCS, GDC, GMC, GOC, GosC, GPhC, HCPC, NMC, SWE

15.Have you completed a Master's degree in advanced clinical practice?

○ Yes - Started Pre 2017

○ Yes - Started Post 2017

○ No

16.Which education provider did you complete your MSc with?

17.What post-registration Masters level award/s and/or individual level 7 modules do you hold that are relevant to your advanced practice role and this ePortfolio application?

☐ Post Graduate Diploma

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☐ Post Graduate Certificate

☐ Doctorate

☐ Individual Level 7 (masters) modules such as non-medical prescribing, clinical examination

18. Please provide details including title, date, and education provider

19. Workplace

Applicants will need to demonstrate that they are working within an NHS commissioned service.

20. Is this workplace primarily in...

○ Primary Care or Community

○ Secondary Care

○ Other

21. Current job / role title

22. Are you or have you previously worked in a role aligned to that of an advanced practitioner or are you working towards such a role?

This opportunity is intended for those who are in a role aligned to that of an advanced practitioner or working towards such a role.

○ Yes

○ No

23. Do you have the support of your manager and your organisation's Advanced Practice Lead to go through the ePortfolio Route?

Applicants will only be accepted where the manager and your organisation's Advanced Practice Lead confirm that they endorse the applicant as being suitable for HEE's Supported e-Portfolio Route, and they support the application.

○ Yes

○ No

24. Are you prepared to sign a learning agreement with your employer and the relevant provider?

All successful applicants will be required to sign a learning agreement with their employer and the relevant provider.

○ Yes

○ No

Knowledge, Skills and Competences Learning Needs Analysis

Practitioners should have developed their skills and knowledge to the standard outlined in HEE's Multi-professional Framework for Advanced Clinical Practice framework; these core capabilities are common across this level of practice enabling standardisation.

The four pillars that underpin this practice are:
1. Clinical Practice
2. Leadership and Management
3. Education
4. Research

A copy of the Multi Professional Framework can be downloaded here: https://advanced-practice.hee.nhs.uk/multi-professional-framework-for-advanced-clinical-practice-in-england/

At this point, as part of the selection process, we are asking you to give us your initial thoughts regarding your self-identified learning/development needs. Note that if you are selected to participate in the ePortfolio Route we will ask you to undertake a more detailed self-assessment mapping against the individual capabilities which, together with this document, will then form the basis of a 1: 1 discussion with an ePortfolio advisor to enable an individualised plan of your journey through the ePortfolio Route to be agreed.

25.Referring to the Clinical Practice capabilities listed on pages 8-9 of the Multi Professional Framework provide a **brief** summary of any self-identified learning/development needs in relation to the Clinical Practice pillar.

26.Referring to the Leadership and Management capabilities listed on pages 9-10 of the Multi Professional Framework provide a **brief** summary of any self-identified learning/development needs in relation to the Leadership and Management pillar.

27.Referring to the Research capabilities listed on page 10 of the Multi Professional Framework provide a **brief** summary of any self-identified learning/development needs in relation to the Research pillar.

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28.Referring to the Education capabilities listed on page 10 of the Multi Professional Framework provide a **brief** summary of any self-identified learning/development needs in relation to the Education pillar.